

Please ensure that steps 1-4 are completed BEFORE submitting application.

## Step 1 View MBSAQIP Webinar

Required prior to enrollment for key administrative stakeholders. To register for the webinar please click the link below:

*MBSAQIP International Data Collection Webinar*

## Step 2 Establish the MBSCR Position

The Metabolic and Bariatric Surgical Clinical Reviewer (MBSCR) serves as the dedicated data abstractor for your center to ensure compliance with data collection requirements and adherence to variable assignment based on standardized clinical definitions.

### Helpful Hints:

- ✓ Review the *MBSCR Requirements, Job Description and Hiring Recommendations* at <https://www.facs.org/quality-programs/mbsaqip/resources>
- ✓ Obtain budget approval to hire MBSCR and work with your center's human resources division to recruit qualified candidates

## Step 3 Confirm Adherence to MBSAQIP Data Collection Requirements

Review your center's coding practices and follow-up plan for bariatric patients to ensure compatibility with MBSAQIP's data collection and follow-up requirements.

### Requirements:

- ✓ Clinical data abstracted must use *CPT codes*
- ✓ All medical records must be documented in English

## Step 4 Appoint Your MBS Director

The Metabolic and Bariatric Surgery Director (MBS Director) is the surgeon leader who provides leadership and engagement around quality improvement efforts within the bariatric program.

## Step 5 Submit a Completed Application

Submit a completed application at:

<https://www.facs.org/quality-programs/mbsaqip/apply>



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