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| **MBSAQIP Virtual Site Visit Agenda** |
| Center Name |
| Site Visit Date: | Site Visit Date |
| Meeting Room: | Conference Room/Location |
| Site Reviewer: | Site Reviewer Name |



| **Time** | **Agenda Item** | **Location** | **Attendees** |
| --- | --- | --- | --- |
| 7:45 – 8:00 am(15 minutes) | **Welcome**Center representatives will meet the Site Reviewer. |  | MBS DirectorMBS CoordinatorFacility Leadership |
| 8:00 – 11:00 am(3 hours) | **Chart Review**The Chart Review must be the first agenda item of the day. Review of bariatric patient charts. |  | MBS Director MBS CoordinatorMBSCR |
| 11:00 – 11:30 am(30 minutes) | **Facility-Based Standards Compliance*** Equipment, furniture, and facilities
* Bariatric floor
* PACU/OR
* ED
* ICU
* Endoscopy
* IR
* Other areas
 |  | MBS DirectorMBS Coordinator |
| 11:30 – 12:30 pm(1 hour) | **Multidisciplinary Care Meeting**Bariatric team meeting with the Site Reviewer.  |  | All bariatric team members |
| 12:30 – 1:00 pm(30 minutes) | **One-on-One Interviews*** MBS Director
* MBS Coordinator
* MBS Clinical Reviewer
* Pediatric Medical Advisor\*
* Obesity Medicine Director\*
 |  | MBS DirectorMBS CoordinatorMBSCRPMA\*OMD\* |
| 1:00 – 2:00 pm(1 hour) | **Pathway & Protocol Review**Review of compliance documentation.  |  | MBS Coordinator |
| 2:00 – 2:30 pm(30 minutes) | **Exit Interview Preparation**The Site Reviewer will prepare for the Exit Interview.  |  | **Site Reviewer Only** |
| 2:30 – 3:00 pm(30 minutes) | **Exit Interview**The Site Reviewer will present their findings from the site visit. |  | MBS Director MBS CoordinatorMBSCRFacility Leadership |